

---

**Tobin & Co.**

Solon-Centerville Fire Department

Leelanau County, Michigan

Audit Report

For the Year Ended March 31, 2004

## Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.

Local Government Type <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village <input checked="" type="checkbox"/> Other		Local Government Name Solon-Centerville Fire Department	County Leelanau
Audit Date 3/31/04	Opinion Date 9/25/04	Date Accountant Report Submitted to State: 9/30/04	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ Yes ☒ No 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ Yes ☒ No 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ Yes ☒ No 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ Yes ☒ No 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ Yes ☒ No 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ Yes ☒ No 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ Yes ☒ No 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ Yes ☒ No 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ Yes ☒ No 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) Tobin & Co., PC			
Street Address 400 E. Eighth St.	City Traverse City	State MI	ZIP 49686
Accountant Signature John D. Tobin CPA		Date	

# Tobin & Co.

<u>Table of Contents</u>	<u>Page</u>
<u>INTRODUCTORY SECTION</u>	
Comments and Recommendations	4 - 6
<u>FINANCIAL SECTION</u>	
Accountant's Report	8
General Purpose Financial Statements:	
<u>Exhibit</u>	
A - Combined Balance Sheet – All Fund Types and Account Groups	9
B - Combined Statement of Revenues, Expenditures and Changes in Fund Balance – All Governmental Fund Types	10
C - Combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Special Revenue Funds	11
Notes to Financial Statements	12-17
<u>SUPPLEMENTAL DATA SECTION</u>	
<u>Schedules</u>	
<u>Special Revenue Funds</u>	
1 - Combining Balance Sheet	19
2 - Combining Statements of Revenues, Expenditures and Changes in Fund Balance	20
<u>Statement of Revenues, Expenditures and Changes in Fund Balance</u>	
3 - General Operating Fund	21-22
4 - Memorial (Escrow) Fund	23
5 - Equipment Sinking Fund	24

INTRODUCTORY SECTION

# **Tobin & Co.**

## Comments and Recommendations

We have examined the general purpose financial statements of the Solon-Centerville Fire Department (the Department), Leelanau County, for the year ended March 31, 2004 and have issued our report thereon. As part of our examination, we made a study and evaluation of the Department's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Department's general purpose financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

Our study and evaluation made for the limited purpose described above would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of Solon-Centerville Fire Department taken as a whole. As a result of our examination, we respectfully submit the following comments and recommendations.

### General

The Solon-Centerville Fire Department was organized by the Solon and Centerville Township Boards to provide fire protection and ambulance service to their respective residents. The Department is financed by equal appropriations from the two Townships and also provides contractual fire and ambulance service to two of the adjoining Townships. The Solon Township Clerk is the Clerk of the Department, and the Solon Township Treasurer serves as Department Treasurer.

### Budgets and Procedures

A balanced budget was adopted for the General Operating Fund. The Department also has a Memorials Escrow Fund and an Equipment Sinking Fund, and both meet the prerequisites of a Special Revenue Fund. A separate, formal budget should be adopted for each of these funds in addition to the General Operating Fund.

In the General Fund, the Ambulance cost center exceeded its expenditure budget. This violates the Uniform Budgeting Act, and greater care should be exercised in the future over this important area. Actual expenditures should be compared with budgets monthly, and amendments to budgets should be adopted when necessary.

# **Tobin & Co.**

## Comments and Recommendations

### Expenditures

At the time invoices are paid, a notation should be made on the original invoice indicating date paid and check number. This procedure substantially reduces the possibility of duplicate payments and payments for goods or services that were not received. While we found no evidence of a problem in this area, it makes sense to strengthen controls when there is little or no additional effort or cost.

### Special Revenue Funds

All three funds of the Department (General Operating, Memorials and Equipment Sinking) belong in the Special Revenue Fund category and are treated as such in this report.

### Combined Financial Statements

The Combined Balance Sheet and the Combined Statements of Revenues and Expenditures are presented on Exhibits A, B and C of this report.

### General Operating Fund

This fund, presented on Schedule 3, is utilized to account for taxes levied, appropriations made by the member Townships, and contractual payments from adjoining Townships. It reflects the general administrative expenses of the Department. Revenues for the audit year totaled \$210,429, and total expenditures were \$223,395. Operating transfers of \$30,391 were made from the Memorials Fund to this Fund. This Fund made operating transfers of \$5,022 to the Equipment Sinking Fund. The fund balance at March 31, 2004 was \$80,350.

### Memorials (Escrow) Fund

This fund, presented on Schedule 4, is used to account for memorial and other donations restricted as to use. For the audit year, donations totaled \$665, and interest earned totaled \$5,907. During the year a transfer of \$30,391 was made to the General Fund. The fund balance at March 31, 2004 was \$113,531.

### Equipment Sinking Fund

This fund, presented on Schedule 5, is used to account for monies set aside for future purchases or replacement of fire fighting or rescue equipment. It appears to meet the legal requirements of a Public Improvement Fund permitted by Act 136 of 1956, as amended. This fund received a transfer of \$5,022 from the General Operating Fund during the year. The fund balance at March 31, 2004 was \$5,022.

# **Tobin & Co.**

## Comments and Recommendations

### Payroll Records

Payroll records appeared to be in proper order. Payroll tax returns and year-end reports were filed timely as required.

### Insurance and Surety Bond Coverage

Records reflect that payments were made for insurance coverage during the audit year. We understand that insurance coverage is reviewed annually to determine that Workmen's Compensation, Liability and Equipment coverage are adequate. We were also informed that there is surety bond coverage on Department officials.

### Other Data

We were pleased to note the use of daily interest depository accounts and the purchase of certificates of deposit by the Treasurer. This resulted in earned interest of \$7,891 for the audit year. The continued use of interest bearing accounts and other authorized investments is encouraged.

After completion of our audit, we will mail the necessary copies of our audit report to the State Department of Treasury.

We appreciate the courtesy extended our field auditor during the conduct of the audit. Your confidence is respected. Please contact us if questions or problems arise.

---

**Tobin & Co.**

FINANCIAL SECTION



# Tobin & Co.

## INDEPENDENT AUDITORS' REPORT

To the Solon-Centerville Fire Board  
Leelanau County  
Cedar, Michigan 49621

We have audited the general purpose financial statements of the Solon-Centerville Fire Department as of and for the year ended March 31, 2004, as listed in the Table of Contents. These general purpose financial statements are the responsibility of the Department's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements present fairly in all material respects, the financial position of such funds of the Solon-Centerville Fire Department at March 31, 2004, and the results of operations in conformity with accounting principles generally accepted in the United States of America.

Our examination was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental financial information is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the examination of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

*Tobin & Co., P.C.*

Tobin & Co., P.C.  
September 25, 2004

# Tobin & Co.

## Solon-Centerville Fire Department

## Exhibit A

### Combined Balance Sheet – All Fund Types and Account Groups

March 31, 2004

	<u>Governmental Fund Types</u>	<u>Account Groups</u>	
	<u>Special Revenue Fund</u>	<u>General Fixed Assets</u>	<u>Total (Memo Only)</u>
<u>Assets</u>			
Cash in Bank	\$ 195,800	\$ -	\$ 195,800
Investments	3,041	-	3,041
Accounts Receivable	16,161	-	16,161
Taxes Receivable – Delinquent	2,688	-	2,688
Land and Buildings	-	172,867	172,867
Fire Fighting and Rescue Equipment	-	680,483	680,483
Total Assets	<u>\$ 217,690</u>	<u>\$ 853,350</u>	<u>\$ 1,071,040</u>
<u>Liabilities and Fund Equity</u>			
Liabilities:			
Payroll Taxes	\$ 605	\$ -	\$ 605
Deferred Revenue	<u>18,182</u>	<u>-</u>	<u>18,182</u>
Total Liabilities	<u>18,787</u>	<u>-</u>	<u>18,787</u>
Fund Equity:			
Investment in General Fixed Assets	-	853,350	853,350
Fund Balance	85,372	-	85,372
Fund Balance – Restricted	<u>113,531</u>	<u>-</u>	<u>113,531</u>
Total Fund Equity	<u>198,903</u>	<u>853,350</u>	<u>1,052,253</u>
Total Liabilities and Fund Equity	<u>\$ 217,690</u>	<u>\$ 853,350</u>	<u>\$ 1,071,040</u>

The Notes to the Financial Statements are an integral part of this statement.

# **Tobin & Co.**

## Solon-Centerville Fire Department

## Exhibit B

### Combined Statement of Revenues, Expenditures and Changes in Fund Balance

#### All Governmental Fund Types

For the Year Ended March 31, 2004

<u>Revenues</u>	<u>Special Revenue Fund</u>
Taxes	\$ 55,644
Contributions from Local Units	98,000
Charges for Services	18,843
Interest and Rents	7,891
Proceeds from Sale of Fire Truck	11,600
Other Revenues	<u>25,023</u>
Total	<u>217,001</u>
<u>Expenditures</u>	
Public Safety	164,903
Capital Outlay	<u>58,861</u>
Total	<u>223,764</u>
<u>Excess Revenues (Expenditures)</u>	(6,763)
<u>Fund Balance</u> – Beginning of Year	<u>205,666</u>
<u>Fund Balance</u> – End of Year	<u>\$ 198,903</u>

The Notes to the Financial Statements are an integral part of this statement.

# Tobin & Co.

## Solon-Centerville Fire Department

## Exhibit C

### Combined Statement of Revenues, Expenditures and Changes in Fund Balance

#### Budget and Actual

#### Special Revenue Funds

For the Year Ended March 31, 2004

	<u>Special Revenue Funds</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
<u>Revenues</u>			
Taxes	\$ 64,958	\$ 55,644	\$ (9,314)
Contributions from Local Sources	98,000	98,000	-
Charges for Services	22,500	18,843	(3,657)
Interest and Rents	959	7,891	6,932
Proceeds from Sale of Fire Truck	-	11,600	11,600
Other Revenues	-	25,023	25,023
Total	<u>186,417</u>	<u>217,001</u>	<u>30,584</u>
<u>Expenditures</u>			
Public Safety	174,180	164,903	9,277
Capital Outlay	<u>60,000</u>	<u>58,861</u>	<u>1,139</u>
Total	<u>234,180</u>	<u>223,764</u>	<u>10,416</u>
<u>Excess Revenues (Expenditures)</u>	(1) <u>\$ (47,763)</u>	(6,763)	<u>\$ 41,000</u>
<u>Fund Balance</u> – Beginning of Year		<u>205,666</u>	
<u>Fund Balance</u> – End of Year		<u>\$ 198,903</u>	

(1) Budgeted from Fund Balance

The Notes to the Financial Statements are an integral part of this statement.

# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### A. Reporting Entity

The Townships of Solon and Centerville, Leelanau County, Michigan organized a joint Fire Department to service the two Townships and appointed a joint Board to oversee the operation. The Department is financed through a special voted tax levied by each Township.

The financial statements of the Department must include those of separately administered organizations that are controlled by or dependent on the Department. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of governing boards, and other criteria as outline in *GASB Statement #14*.

Based on the above criteria, there are no other organizations included in these financial statements.

##### B. Basis of Presentation

The financial activities of the Department are recorded in separate self-balancing funds and account groups, categorized and described as follows:

###### Governmental Funds

Special Revenue Funds – These Funds are used to account for specific governmental revenues (other than special assessments and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

###### Account Groups

General Fixed Assets – This account group presents the fixed assets of the Department utilized in its general operations (non-proprietary fixed assets).

##### C. Basis of Accounting

All governmental funds utilize the modified accrual basis of accounting. Under this method, revenues are recognized when received in cash except for those susceptible to accrual, which are recorded as receivables when measurable and as revenue when available to finance current operations. Significant revenues susceptible to accrual include property taxes, expenditure reimbursement type grants, certain intergovernmental revenues and operating transfers. Expenditures are recorded when the liability is incurred, except for interest on long-term debt, which is recorded when paid.

# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### D. Measurement Focus

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

##### E. Budgets

The Special Revenue Funds are under formal budgetary control. Budgets shown in the financial statements for this fund were prepared on a basis not significantly different from the modified accrual basis used to reflect results and consist only of those amounts contained in the formal budget approved and amended by the Department.

In the body of the financial statements, the Department's actual and budgeted expenditures for the budgetary fund have been shown on a functional basis. The approved budget for this fund was adopted to the line item level.

##### F. Fixed Assets

Fixed assets used in governmental fund type operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain general fixed assets consisting of roads, bridges, curbs, gutters, streets, sidewalks, drainage systems and lighting systems are excluded from general fixed assets because such items are immovable and of value only to the Department. General fixed assets are not subject to annual depreciation expense.

Fixed assets are recorded at historical cost. Donated fixed assets are valued and recorded at the fair market value at date of receipt.

# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### G. Investments

Investments consist of \$3,041 invested at a local bank trust department. It is the responsibility of the Department Board to insure that investments are legal, that public funds are safeguarded and that Department funds are invested at the best interest rates.

##### H. Total Column

The "total" columns on the combined financial statements are captioned "memo only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund transactions have not been eliminated in the aggregation of this data.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. There are no known violations of legal provisions and/or contractual provisions of various agreements related to financial matters.
- B. All funds had positive fund balances at March 31, 2004.
- C. Public Act 621 of 1978, Section 18, provides that a local unit shall not incur expenditures in excess of the amount appropriated. For the year ended March 31, 2004, the Ambulance cost center of the General Fund and the Memorials Fund exceeded their expenditure budgets.

# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS

##### A. Legal Provisions for Deposits and Investments

Act 20, Public Acts of 1943, as amended by Act 217, Public Acts of 1982, and Act 196, Public Acts of 1997, states that the Department, by resolution, may authorize the Treasurer to invest surplus funds as follows:

1. In bonds, securities, and other direct obligations of the United States or an agency or instrumentality of the United States.
2. In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union complies with the State reporting requirement in subsection (2).
3. In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures no more than 270 days after date of purchase.
4. Repurchase agreements consisting of instruments defined in (1) above.
5. In bankers' acceptances of United States Banks.
6. Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
7. In mutual funds registered under the investment company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by local units of government in Michigan.

##### B. Types of Deposits and Investments

The Department had \$203,130 deposited or invested with local financial institutions at March 31, 2004 with a carrying value of \$195,800. Interpreting the FDIC insurance coverage of \$100,000 per demand deposit account and \$100,000 per time deposit account in each depository, the Department has \$26,451 uninsured deposits at March 31, 2004.



# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 4 - STATEMENT OF CHANGES IN GENERAL FIXED ASSETS

	<u>Balance</u> <u>3/31/03</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>3/31/04</u>
Fire Fighting and Rescue Equipment	\$ 714,595	\$ 43,888	\$ (78,000)	\$ 680,483
Building and Improvements	<u>157,894</u>	<u>14,973</u>	<u>-</u>	<u>172,867</u>
Total	<u>\$ 872,489</u>	<u>\$ 58,861</u>	<u>\$ (78,000)</u>	<u>\$ 853,350</u>

#### NOTE 5 - LONG-TERM DEBT

There is no long-term debt at March 31, 2004, and no borrowing is anticipated in the near future.

#### NOTE 6 - LOANS AND TRANSFERS BETWEEN FUNDS

During the year, the General Fund transferred \$5,022 to the Equipment Sinking Fund, and the Memorials (Escrow) Fund transferred \$30,391 to the General Fund.

#### NOTE 7 - ACCOUNTS RECEIVABLE

Accounts receivable consist of uncollected billings for ambulance runs. Billing and collection is contracted with North Flight EMS. If collection efforts by North Flight EMS are not successful, the account is written off and turned over to a collection agency.

Recognition of revenues is deferred until collection occurs.

#### NOTE 8 - INVENTORIES

The Solon-Centerville Fire Department does not maintain a substantial inventory of supplies or materials. Purchases are normally made as needed, and the items are recorded as expense at time of purchase.

#### NOTE 9 - PENSION PLAN

The Department does not sponsor a pension plan for its employees.

# **Tobin & Co.**

## Solon-Centerville Fire Department

### Notes to Financial Statements

March 31, 2004

#### NOTE 10 - CONTINGENT LIABILITIES

There are no known contingent liabilities of the Solon-Centerville Fire Department.

#### NOTE 11 - COMPENSATED ABSENCES

The Department does not provide for payment to employees for unused sick leave, accumulated leave, etc.

#### NOTE 12 - RISK MANAGEMENT

The Department is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the audit year the Department addressed these risks through the purchase of commercial insurance through Municipal Underwriters of Michigan. There was no significant reduction of insurance coverage from prior years nor have the amounts of any settlements exceeded insurance coverage in any of the past three fiscal years.

SUPPLEMENTAL DATA SECTION

# Tobin & Co.

## Solon-Centerville Fire Department

## Schedule 1

### Combining Balance Sheet

### All Special Revenue Funds

March 31, 2004

	<u>General Operating Fund</u>	<u>Memorials (Escrow) Fund</u>	<u>Equipment Sinking Fund</u>	<u>Total</u>
<u>Assets</u>				
Cash in Bank	\$ 77,247	\$ 113,531	\$ 5,022	\$ 195,800
Investments	3,041	-	-	3,041
Accounts Receivable	16,161	-	-	16,161
Taxes Receivable – Delinquent	<u>2,688</u>	<u>-</u>	<u>-</u>	<u>2,688</u>
Total	<u>\$ 99,137</u>	<u>\$ 113,531</u>	<u>\$ 5,022</u>	<u>\$ 217,690</u>
<u>Liabilities and Fund Equity</u>				
Liabilities:				
Liabilities:				
Payroll Taxes	\$ 605	\$ -	\$ -	\$ 605
Deferred Revenue	<u>18,182</u>	<u>-</u>	<u>-</u>	<u>18,182</u>
Total	<u>18,787</u>	<u>-</u>	<u>-</u>	<u>18,787</u>
Fund Equity:				
Fund Balance	80,350	-	5,022	85,372
Fund Balance – Restricted	<u>-</u>	<u>113,531</u>	<u>-</u>	<u>113,531</u>
Total	<u>80,350</u>	<u>113,531</u>	<u>5,022</u>	<u>198,903</u>
Total Liabilities and Fund Equity	<u>\$ 99,137</u>	<u>\$ 113,531</u>	<u>\$ 5,022</u>	<u>\$ 217,690</u>

The Notes to the Financial Statements are an integral part of this statement.

# Tobin & Co.

## Solon-Centerville Fire Department

## Schedule 2

### Combining Statements of Revenues, Expenditures and Changes in Fund Balance

#### All Special Revenue Funds

For the Year Ended March 31, 2004

	<u>General Operating Fund</u>	<u>Memorials (Escrow) Fund</u>	<u>Equipment Sinking Fund</u>	<u>Total</u>
<u>Revenues</u>				
Taxes	\$ 55,644	\$ -	\$ -	\$ 55,644
Contributions from Local Units	98,000	-	-	98,000
Charges for Services	18,843	-	-	18,843
Interest and Rents	1,984	5,907	-	7,891
Proceeds from Sale of Fire Truck	11,600	-	-	11,600
Other Revenues	<u>24,358</u>	<u>665</u>	<u>-</u>	<u>25,023</u>
Total	<u>210,429</u>	<u>6,572</u>	<u>-</u>	<u>217,001</u>
<u>Expenditures</u>				
Public Safety	164,534	369	-	164,903
Capital Outlay	<u>58,861</u>	<u>-</u>	<u>-</u>	<u>58,861</u>
Total	<u>223,395</u>	<u>369</u>	<u>-</u>	<u>223,764</u>
<u>Excess Revenues (Expenditures)</u>	<u>(12,966)</u>	<u>6,203</u>	<u>-</u>	<u>(6,763)</u>
<u>Other Financing Sources (Uses)</u>				
Operating Transfers In	30,391	-	5,022	35,413
Operating Transfers (Out)	<u>(5,022)</u>	<u>(30,391)</u>	<u>-</u>	<u>(35,413)</u>
Total Other Financing Sources (Uses)	<u>25,369</u>	<u>(30,391)</u>	<u>5,022</u>	<u>-</u>
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	<u>12,403</u>	<u>(24,188)</u>	<u>5,022</u>	<u>(6,763)</u>
<u>Fund Balance – Beginning of Year</u>	<u>67,947</u>	<u>137,719</u>	<u>-</u>	<u>205,666</u>
<u>Fund Balance – End of Year</u>	<u>\$ 80,350</u>	<u>\$ 113,531</u>	<u>\$ 5,022</u>	<u>\$ 198,903</u>

The Notes to the Financial Statements are an integral part of this statement.

# Tobin & Co.

## Solon-Centerville Fire Department

Schedule 3

Page 1

### Statement of Revenues, Expenditures and Changes in Fund Balance

#### General Operating Fund

For the Year Ended March 31, 2004

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Revenues</u>			
Property Taxes	\$ 64,958	\$ 55,644	\$ (9,314)
Contributions from Local Units:			
Centerville Township	11,000	11,000	-
Cleveland Township	38,000	38,000	-
Kasson Township	38,000	38,000	-
Solon Township	11,000	11,000	-
Charges for Services:			
Ambulance and Fire Runs	22,500	18,843	(3,657)
Earned Interest	959	1,984	1,025
Proceeds from Sale of Fire Truck	-	11,600	11,600
Other Revenue	-	24,358	24,358
Total	<u>186,417</u>	<u>210,429</u>	<u>24,012</u>
<u>Expenditures</u>			
Fire Protection:			
Salaries and Wages	-	12,991	-
Social Security	-	993	-
Building Maintenance and Repairs	-	5,135	-
Gas and Oil	-	5,642	-
Telephone	-	1,640	-
Utilities	-	3,192	-
Insurance	-	16,970	-
Equipment Repairs and Maintenance	-	15,170	-
Vehicle Repairs and Maintenance	-	9,922	-
Supplies	-	8,399	-
Physical Examinations	-	3,770	-
Miscellaneous	-	6,402	-
Contingency	-	-	-
Total	<u>105,180</u>	<u>90,226</u>	<u>14,954</u>

The Notes to the Financial Statements are an integral part of this statement.

# Tobin & Co.

## Solon-Centerville Fire Department

Schedule 3

Page 2

### Statement of Revenues, Expenditures and Changes in Fund Balance

#### General Operating Fund

For the Year Ended March 31, 2004

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Expenditures (Continued)</u>			
Ambulance (Rescue):			
Salaries and Wages	-	39,860	-
Social Security	-	3,049	-
Fringe Benefits	-	12,241	-
Training and Supplies	-	4,595	-
Maintenance and Repairs	-	12,474	-
Laundry and Billing	-	2,089	-
Contingency	-	-	-
Total	<u>69,000</u>	<u>74,308</u>	<u>(5,308)</u>
Capital Outlay	<u>60,000</u>	<u>58,861</u>	<u>1,139</u>
Total Expenditures	<u>234,180</u>	<u>223,395</u>	<u>10,785</u>
<u>Excess Revenues (Expenditures)</u>	<u>(47,763)</u>	<u>(12,966)</u>	<u>34,797</u>
<u>Other Financing Sources (Uses)</u>			
Operating Transfers In	30,391	30,391	-
Operating Transfers (Out)	<u>(5,022)</u>	<u>(5,022)</u>	-
Total	<u>25,369</u>	<u>25,369</u>	-
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	(1) <u>\$ (22,394)</u>	12,403	<u>\$ 34,797</u>
<u>Fund Balance</u> – Beginning of Year		<u>67,947</u>	
<u>Fund Balance</u> – End of Year		<u>\$ 80,350</u>	

(1) Budgeted from Fund Balance.

The Notes to the Financial Statements are an integral part of this statement.

# Tobin & Co.

## Solon-Centerville Fire Department

## Schedule 4

### Statement of Revenues, Expenditures and Changes in Fund Balance

#### Memorials (Escrow) Fund

For the Year Ended March 31, 2004

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Memorial Gifts	\$ -	\$ 665	\$ 665
Earned Interest	-	5,907	5,907
Total	-	6,572	6,572
<u>Expenditures</u>	-	369	(369)
<u>Excess Revenues (Expenditures)</u>	-	6,203	6,203
<u>Other Financing Sources (Uses)</u>			
Operating Transfers In	-	-	-
Operating Transfers (Out)	(30,391)	(30,391)	-
Total	(30,391)	(30,391)	-
<u>Excess Revenues (Expenditures) and Other Financing Sources (Uses)</u>	(1) \$ (30,391)	(24,188)	\$ 6,203
<u>Fund Balance – Beginning of Year</u>		137,719	
<u>Fund Balance – End of Year</u>		\$ 113,531	

(1) Budgeted from Fund Balance

The Notes to the Financial Statements are an integral part of this statement.



# Tobin & Co.

## Solon-Centerville Fire Department

## Schedule 5

### Statement of Revenues, Expenditures and Changes in Fund Balance

#### Equipment Sinking Fund

For the Year Ended March 31, 2004

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Revenues</u>			
Earned Interest	\$ -	\$ -	\$ -
Total	-	-	-
<u>Expenditures</u>	-	-	-
Total	-	-	-
<u>Excess Revenues (Expenditures)</u>	-	-	-
<u>Other Financing Sources (Uses)</u>			
Operating Transfers In	5,022	5,022	-
Operating Transfers (Out)	-	-	-
Total	5,022	5,022	-
<u>Excess Revenues (Expenditures) and Other Financing Sources</u>	<u>\$ 5,022</u>	5,022	<u>\$ -</u>
<u>Fund Balance</u> – Beginning of Year		-	
<u>Fund Balance</u> – End of Year		<u>\$ 5,022</u>	

The Notes to the Financial Statements are an integral part of this statement.